

Kingston St Mary C of E Primary School

SENDCo

Contract: Permanent

PayScale: UPS (dependent on experience and qualifications)

This post is Part-time, 0.2 FTE (1 day per week)

Start: 1st January 2026

Kingston St Mary is a small, popular rural primary school. We are situated in a beautiful setting at the foot of the Quantock Hills, to the north of Taunton. Due to our current SENDCo securing a full-time post, we have a vacancy for a Special Educational Needs and Disabilities Coordinator at our small village school from January 2025.

The ideal candidate will have:

Experience in liaising with SEN Teams in Local Authorities.

Experience in coordinating pupil-centred annual reviews and providing timely reports.

Experience in supporting neuro-diverse children or with ASC and SEMH and an understanding of potential implications for communication, learning and behaviour patterns.

Demonstrable experience in raising outcomes for pupils with neuro-diverse needs whilst promoting a culture of inclusion.

Working knowledge of Safeguarding & Child Protection Procedures, the National Curriculum, Key Stage requirements and Code of Practice for SEND.

Skills and ability

Able to promote and celebrate diversity and equal opportunities.

Offer a calm response to children with ASC and SEMH and always promote de-escalation and emotional regulation.

Collaborate and work creatively, interpreting the SEN Code of Practice to support pupils.

Have excellent verbal and written communication skills with experience in writing and keeping effective records and reports for a range of audiences, using proficient IT skills.

Prioritise workload effectively; organised with attention to detail.

Be aware of new developments in practice and policy that affect the role.

All applicants will require the appropriate qualifications and training for this role.

Visits to the school are warmly welcomed.

To arrange a visit or for an application pack, please contact the school office on 01823 451353 or email office@ksm.somerset.sch.uk

Closing date: Monday 24th November

Interviews will be held on Thursday 4th December

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.

An enhanced DBS and Childcare Disqualification form are required for this post.

From Kingston St Mary Primary School and Curry Mallet Primary Schools

If you are looking for employment in the SENDCo role for more than one day:

In addition to being contracted for one day a week at Kingston St Mary, our current SENDCo is also employed by two other schools, one day in each: Curry Mallet and North Newton Primary Schools. The headteachers of all three schools wish to make candidates who are interested in working in multiples schools, aware of our commitment to work collaboratively, enabling a degree of flexibility to the timetable to make working in multiple schools more manageable for the SENDCo.

Please note – both schools have their own recruitment process, if a candidate applied for and was successful in being appointed to more than one of the schools above, they would have a separate contract for each school.