



Parent / Carer & Visitor Code of Conduct

This policy sets out the expectations for visitors to our school and actions that Kingston St Mary Church of England Primary School will take when parents and visitors do not behave in a way that is acceptable.

As a general rule, school is an orderly, safe place, where relationships between staff and visitors, especially parents/carers, demonstrate mutual respect and recognition of shared responsibility for pupils' welfare and educational progress. Parental involvement is an important factor in educational success and in dealing with emerging problems at an early stage.

However, on occasion, the behaviour of a few parents/carers can cause severe disruption, or worse, result in abusive or aggressive behaviour towards staff, pupils, or other members of the school community.

All children, parents and staff have the right to come to school without fear of violence or abuse whilst in school but also when they are coming in and leaving.

It should be remembered that day to day access to a school is within the control of the Headteacher. Normally parents/carers (and those with parental responsibility) are granted "limited licence" to visit the grounds and buildings of the school.

Expectations

We expect all visitors to show respect and concern for others by:

- Supporting the respectful ethos of our school by setting a good example in their own speech and behaviour towards **all** members of the school community.
- Working with the school for the benefit of the children. This includes approaching the school to resolve any issues of concern and to discuss and clarify specific events in order to bring about a positive solution.
- Reinforcing the school's policy on behaviour.
- Respecting the learning environment appropriately.
- Asking for further information about a particular event to clarify whether a child's version tallies with that of staff in school before becoming agitated.
- Correcting your own child's behaviour if he/she is behaving unacceptably or unsafely.
- Parking with respect and consideration for others when delivering and collecting children from school and at school functions.
- Making an appointment if you wish to see teachers outside the school day, 8.30 to 3.30.

We do our best to: Use Our Head; Have a Heart; Give a Hand

"I came so that they could have life – indeed, so that they could live life to the fullest."

John 10:10



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Unacceptable Behaviour

In order to support a peaceful and safe school environment, the school does not tolerate:

- Disruptive behaviour which interferes with the operation of a classroom, an office area or any other part of the school grounds and surrounding area.
- Loud and/or offensive language or displaying temper.
- Threatening harm or use of physical aggression towards another adult or child.
- An adult approaching someone else's child in order to discuss or chastise them about an alleged incident or behaviour.
- Physical punishment of your own child on the school premises (some actions may constitute an assault, with legal consequences).
- Damaging or destroying school property.
- Abusive, threatening, racist, malicious or inflammatory language, either face to face, emails, phone or social network messages.
- Smoking and consumptions of alcohol or other drugs or accessing the school site whilst intoxicated.

The above behaviours will be reported to the appropriate authorities and the Headteacher may prohibit an offending adult from entering the school grounds to safeguard the school community.

This policy and the expectations within it extend beyond the school gate, to the areas surrounding the school site.

Consequences of Unacceptable Behaviour

Depending upon the severity of the incident/s the following actions may be taken:

- A meeting between the Headteacher and perpetrator to discuss their behaviour and any further actions to be taken.
- The chair of governors or his/her representative being informed.
- A letter written to the perpetrator explaining that his/her behaviour is unacceptable.
- A letter written to the perpetrator informing him/her that he/she is banned from the premises and what will happen if the ban is breached e.g. police involvement or an injunction may follow.
- An assault will be reported to the Local Authority

We trust that parents, carers and visitors will fully support this Code of Conduct.

Child's name:

Signed Parent/Carer:

Date:

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