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6. FINANCE			
The Draft budget for 2020/21 was issued to all governors by email. This was approved. SJH (School Finance Officer) has input the details accordingly for the Education department.			
7. SAFEGUARDING			
Not done			
8. HEALTH AND SAFETY			
Not done			
9. POLICIES			
Finance Policy – it was agreed at the Finance Committee meeting on 16 th March 2020 that the current policy would be extended for a term.			
10. TRAINING			
Not done			
11. AOB			
None			
10: Date of next meeting: Tuesday 28th April 2020 via email			
ACTION POINTS SUMMARY			
Actions from Previous Meetings			
10/12/19	CP to follow up the Skills Audit and contact Governor Services about recruiting a co-opted governor	CP	Before next meeting
10/12/19	The Chairs to write/email Governor Services to congratulate them on their recent award	BS	Before next meeting
NEW ACTIONS			
14/01/2020	RC to update Register of Business Interests	RC	As soon as possible
14/01/2020	KG to issue SEN classroom checklist to all governors	KG	Before next meeting
14/01/2020	RC to contact the Diocese again about Foundation governors	RC	Before next meeting
14/01/2020	KG to report on strategies for improving the progress in reading standards	KG	At March meeting c/f to a future meeting
14/01/2020	RC to look at governors' pages on the school website to check that correct information is being held	RC	Before next meeting
14/01/2020	AB to look for possible funding for school decoration including Viridor	AB	For March meeting c/f to a future meeting
14/01/2020	RC to issue handouts to all governors from Clerk's Briefing for information	RC	Before next meeting

14/01/2020	KG to contact the Diocese to check if they need notification of this possible change of use of the Pre-school building	KG	For March meeting
14/01/2020	KG to follow up on different hirers and options for the Pre-School building	KG	As soon as possible
New actions			
31/03/20	Copy of minutes from 14 th January 2020 to be signed and filed	Chairs/RC	When next full meeting is held
31/03/20	Clerk to invite potential new governors to next full meeting – I Parent Governor & I Foundation Governor	RC	When next full meeting agenda is prepared
31/03/20	RC to notify Governor Services of CP's co-option for a further term as a Co-opted governor	RC	As soon as possible